

July 25, 2009

The Parents and Guardians of specific children listed in the Annexure.

Dear and Respected Parents/Guardians,

Sub: Support requested from you to enable better development in children.

We have been providing increasingly better opportunities and scope for growth and development to our students. Our faculty members are innovating on an ongoing basis to make the teaching-learning processes in the classroom more and more interesting and accessible to the children. However, both in the classrooms and in the hostels we observe that some children are not yet serious enough towards their academic and other work. Such children are being counseled and guided by our teachers continuously.

We observe that the children listed in the Annexure are not yet responding to the guidance, counsel and instruction being given by our teachers. On the contrary these children are known to be involved in one or more of the following activities:

Hitting/Bullying others; Using foul language; Teasing others
Impolite disrespectful behavior towards teachers
Inattentive in the classroom and/or irregular towards the assignments given
Loosing notebooks; Copying and cheating; Disruptive behavior in the class
"Flicking" of items belonging to others; Crude and uncouth behavior
Telling lies and misleading others; Stubbornness and not listening to teachers
Restless and irritable behavior; aggressive and impulsive behavior

We request you to support and supplement our efforts by explaining and advising your child to understand and improve on the issues in a time bound manner. We will continue to guide them too. When the school and parents work in tandem it becomes easier to achieve our educational intent better.

If the children named in the Annexure do not improve behaviorally and in their attitude in a discernible manner shortly we will be writing to the concerned parents individually in future. Subsequently we may be constrained to initiate disciplinary steps.

We are very keen to provide the best learning environment to our children and we are sure we will receive your cooperation.

With warm regards and Good wishes,
Thanking you,
Yours sincerely,



(Sundar Gandikota)
Principal

cc. CMD, Orchid International School: For kind information

All Faculty Members